



To: Councillor Flynn, Convener; Councillor Yuill, Vice-Convener, and Councillors Cameron, Cooney, Crockett, Dickson, Donnelly, Jackie Dunbar, Graham, Greig, Lawrence, Malik, Jean Morrison MBE, Nathan Morrison, Reynolds, Samarai and Townson.

Town House,
ABERDEEN 19 September 2016

AUDIT, RISK AND SCRUTINY COMMITTEE

The Members of the **AUDIT, RISK AND SCRUTINY COMMITTEE** are requested to meet in Committee Room 2 - Town House on **TUESDAY, 27 SEPTEMBER 2016 at 3.00 pm.**

FRASER BELL
HEAD OF LEGAL AND DEMOCRATIC SERVICES

B U S I N E S S

- 1 Determination of Exempt Business
- 2 Deputation Requests
- 3 Minutes, Workplan and Decision Tracking Sheet
 - 3.1 Minute of Previous Meeting of 27 June 2016 (Pages 5 - 18)
 - 3.2 Workplan (Pages 19 - 26)
 - 3.3 Decision Tracking Sheet (Pages 27 - 30)
 - 3.4 Minute of the Corporate Health and Safety Committee of 20 May 2016 (Pages 31 - 42)
- 4 Performance and Improvement

- 4.1 Internal Audit Progress and Performance - Report by the Internal Auditor (Pages 43 - 60)
- 4.2 External Audit Progress and Performance - Report by the External Auditor (Pages 61 - 66)
- 4.3 Information Governance Management and Reporting Arrangements - Report by the Interim Director of Corporate Governance (Pages 67 - 90)
- 4.4 ALEO Governance Hubs - Report by the Interim Director of Corporate Governance (to follow)
- 4.5 Third Don Crossing - Report by the Interim Director of Corporate Governance (Pages 91 - 102)

5 Risk Management System

- 5.1 Communities, Housing and Infrastructure Risk Register - Report by the Director of Communities, Housing and Infrastructure (Pages 103 - 138)
- 5.2 Education and Children's Services Risk Register - Report by the Director of Education and Children's Services (Pages 139 - 170)

6 Control Environment and Assurance - Internal

- 6.1 Data Protection - Report by the Internal Auditor (Pages 171 - 186)
- 6.2 Infosmart System - Report by the Internal Auditor (Pages 187 - 196)
- 6.3 Scottish Welfare Fund - Report by the Internal Auditor (Pages 197 - 206)
- 6.4 Building Services Re-charges - Report by the Internal Auditor (Pages 207 - 218)
- 6.5 Building Service Procurement - Report by the Internal Auditor (Pages 219 - 228)
- 6.6 Cleaning Payroll - Report by the Internal Auditor (Pages 229 - 242)
- 6.7 Roads Payroll - Report by the Internal Auditor (Pages 243 - 258)
- 6.8 Family and Community Support - Family Centres - Report by the Internal Auditor (Pages 259 - 270)

6.9 Public Records (Scotland) Act - Report by the Internal Auditor (Pages 271 - 284)

7 Control Environment and Assurance - External

7.1 Managing Capital Projects - Report by the External Auditor (Pages 285 - 306)

8 Control Environment and Assurance - Audit Follow Up

8.1 Audit Recommendations Outstanding pre 2015/16 (PWC) - Report by the Internal Auditor (Pages 307 - 312)

8.2 Internal Audit Outstanding Recommendations against the 2015/16 Audit Plan - Report by the Internal Auditor (Pages 313 - 328)

8.3 External Audit Outstanding Recommendations - Report by the External Auditor (Pages 329 - 338)

9 Financial Reporting

9.1 Annual Report to Members and the Controller of Audit on the 2015/16 Audit - Report by the External Auditor (Pages 339 - 390)

9.2 Audited Accounts 2015/16 - Report by the Interim Director of Corporate Governance (Pages 391 - 396)

Please note that the Annual Accounts for the Council and the Registered Charities have been issued separately and will be available on the website as a separate document.

[ACC Financial Statement and Charitable Accounts 2015-16](#)

10 Exempt Business

10.1 Corporate Investigation Team Update - Report by the Interim Director of Corporate Governance (Pages 397 - 434)

10.2 Matters Under Investigation

Website Address: www.aberdeencity.gov.uk

Should you require any further information about this agenda, please contact Karen Rennie, tel 01224 522723 or email karrennie@aberdeencity.gov.uk